



Rankin County Hospital District Board of Trustees
Board Meeting Minutes
January 20th, 2021

1. Call the meeting to order:

- *Board President, Tracy Clanton, called the meeting to order at 5:30pm.*

2. Board member roll call:

- *RCHD Board Members present: Tracy Clanton, Paul Prewozniak, Cheryl Roberts, Linda Dusek, and Hal Hutchens.*

3. Prayer:

- *Prayer led by Jim Horton, CEO.*

4. Approval of previous minutes:

- *Paul Prewozniak made the motion to approve the minutes from the previous board meeting. The motion was seconded by Cheryl Roberts and carried unanimously.*

5. Public Comments:

- *No public comments.*

6. Medical Staff Report:

- *Dr. Chris Hall presented the medical staff report.*
- *Clinic, ER, and Swing Bed both picking up.*

7. Approval of Accounts Payable:

- *The Accounts Payable Report was reviewed in a prior finance committee meeting. Cheryl Roberts made the motion to approve accounts payable. The motion was seconded by Linda Dusek and carried unanimously.*

8. Board to consider/and or take action on Financial Reports:

- *Jim Horton, CEO, presented the financial reports.*
- *After correcting an inaccurate number in December, gross revenue is now \$1,423,288 ahead of budget for the year.*
- *Net patient revenue was favorable to budget, with \$837,434 on the year.*
- *UC payable reduction caused a decrease in liabilities by \$844,007.*
- *Fund balance increased by \$6,100,115 from prior year.*
- *Long term debt (bond debt) currently stands at \$17,369,658.*
- *Hal Hutchens made the motion to approve the financial reports. The motion was seconded by Paul Prewozniak and carried unanimously.*

9. Board to consider and/or take action on purchasing respiratory/cardiac rehab equipment:

- *EKG*



- Cardiac Stress Test Equipment
- Pulmonary Function Test Machine
- Cardiac Rehab Equipment

- Cheryl Roberts made the motion to give Jim Horton the authority to approve the purchase of up to 170K worth of respiratory/cardiac rehab equipment. The motion was seconded by Paul Prewozniak and carried unanimously.

10. Board to consider and/or take action on approval of 2021 Holiday Schedule:

- Cheryl Roberts made the motion to approve the 2021 Holiday Schedule. The motion was seconded by Hal Hutchens and carried unanimously.

11. Chief Nursing Officer's Report:

- Chief Nursing Officer, Tiana Wells, presented the CNO's report.
- Several nurses helped with Crane vaccination clinic.
- Most staff members have been vaccinated at this point.
- Two RCHD vaccination clinics planned at this point.

12. CEO Report:

- CEO, Jim Horton, elaborated on the Cerner conversion and the overall success of the project.
- Sam Sparks and Sandy Steele became paramedics.
- Sandy is seeking further certification and/or degrees.

13. Board to consider and/or take action on entering into executive (closed) session pursuant To Texas Administrative Code Section 551.024-Personnel Matters.

- None.

14. Board to consider and/or take action related to executive (closed) session:

- None.

15. Set date/time for next meeting:

- The next meeting was set for February 24th at 5:30pm.

16. Adjourn:

- Hal Hutchens made the motion to adjourn at 5:56pm. The motion was seconded by Paul Prewozniak and carried unanimously.


Linda Dusek, Board Secretary

2-24-2021
Date



Rankin County Hospital District Board of Trustees
Board Meeting Minutes
February 24th, 2021

1. Call the meeting to order:

- *Board President, Tracy Clanton, called the meeting to order at 5:30pm.*

2. Board member roll call:

- *RCHD Board Members present: Tracy Clanton, Paul Prewozniak, Cheryl Roberts, and Linda Dusek.*

3. Prayer:

- *Prayer led by CEO, Jim Horton.*

4. Approval of previous minutes:

- *Cheryl Roberts made the motion to approve the minutes from the previous board meeting. The motion was seconded by Paul Prewozniak and carried unanimously.*

5. Public Comments:

- *No public comments.*

6. Medical Staff Report:

- *Dr. Chris Hall provided the medical staff report.*
- *Swingbed program doing great.*
- *New oxygen equipment making a big difference.*
- *Provider's schedule working well.*

7. Approval of Accounts Payable:

- *The Accounts Payable Report was reviewed in a previous finance committee meeting.*
- *Cheryl Roberts made the motion to approve Accounts Payable. The motion was seconded by Linda Dusek and carried unanimously.*

8. Board to consider and/or take action on Financial Reports:

- *Traci Anderson, CFO, presented the financial reports and provided a detailed summary of current financials and bond balances.*
- *Gross patient revenue \$489,311 for the month.*
- *Net patient revenue \$1,237,469 on the year.*
- *Net income on the year \$1,550,939 ahead of budget.*
- *Bond payment made in February.*
- *Fund balance increased \$6,672,722 from prior year, leaving a current fund balance of \$16,015,432 at month end.*
- *Paul Prewozniak made the motion to approve the financial report. The motion was seconded by Linda Dusek and carried unanimously.*

9. Board to consider and/or take action on purchasing new hospital-wide phone system:
 - *Cheryl Roberts made the motion to approve the purchase of a new hospital-wide phone system, not to exceed \$50,000. The motion was seconded by Paul Prewozniak and carried unanimously.*
10. Board to consider and/or take action on purchasing three underwater treadmills:
 - *Linda Dusek made the motion to approve the purchase of two underwater treadmills, with the possibility of ordering a third in the future. The motion was seconded by Cheryl Roberts and passed unanimously.*
11. Chief Nursing Officer's Report:
 - *Tiana Wells, CNO, presented the nursing report.*
 - *Every room full during ice storm.*
 - *All departments did great with helping the community.*
 - *Vaccine clinics running smoothly.*
12. CEO Report:
 - *Jim Horton, CEO, presented the CEO report.*
 - *The whole hospital came together during the ice storm by housing and feeding the community.*
 - *Second-shot vaccine clinics coming soon.*
13. Board to consider and/or take action on entering into executive (closed) session
Pursuant to Texas Administrative Code Section 551.024- Personnel Matters:
 - *Entered into executive session at 6:04 pm.*
 - *Came out of executive session at 6:45 pm.*
14. Board to consider and/or take action related to executive (closed) session:
 - *The board voted unanimously to make Jim Horton a regular employee. Mr. Horton's employment will no longer be subject to a contract.*
15. Set date/time for next meeting:
 - *The next meeting was set for March 17th at 5:30 pm.*
16. Adjourn:
 - *Tracy Clanton made the motion to adjourn at 6:47 pm. The motion was seconded by Paul Prewozniak and carried unanimously.*


Linda Dusek, Board Secretary

4-21-2021
Date



Rankin County Hospital District Board of Trustees
Board Meeting Minutes
March 17th, 2021

1. Call the meeting to order:
 - *Board President, Tracy Clanton, called the meeting to order at 5:31pm.*
2. Board member roll call:
 - *RCHD Board Members present: Tracy Clanton, Paul Prewozniak, Cheryl Roberts, and Linda Dusek. Hal Hutchens joined at 5:42pm.*
3. Prayer:
 - *Prayer led by Jim Horton, CEO.*
4. Approval of previous minutes:
 - *Paul Prewozniak made the motion to approve the minutes from the previous board meeting with the changes from closed session. The motion was seconded by Linda Dusek and carried unanimously.*
5. Public Comments:
 - *No public comments.*
6. Medical Staff Report:
 - *Dr. Chris Hall presented the medical staff report.*
 - *Clinic, ER, and Swing Bed both picking up.*
 - *Patients coming in through clinic now and it's running smoothly.*
7. Approval of Accounts Payable:
 - *The Accounts Payable Report was reviewed in a prior finance committee meeting. Cheryl Roberts made the motion to approve accounts payable. The motion was seconded by Paul Prewozniak and carried unanimously.*
8. Board to consider/and or take action on Financial Reports:
 - *Traci Anderson, CFO, presented the financial reports.*
 - *Gross patient revenues were \$548,884 on the month and the district is \$642,176 ahead of budget on the year.*
 - *Operating expenses came in \$48,172 under budget for the month.*
 - *Total cash on hand increased by \$10,297,717 from prior year.*
 - *Total fund balanced increased by \$6,929,818 from prior year, leaving a total fund balance of \$16,967,915 at month end.*
 - *Linda Dusek made the motion to approve the financial reports. The motion was seconded by Cheryl Roberts and carried unanimously.*



9. Board to consider and/or take action on PTO Donation Policy:
 - *Cheryl Roberts made the motion to approve the Emergency PTO Donation Policy. The motion was seconded by Hal Hutchens and carried unanimously.*
 - *The regular PTO Donation Policy is a work in progress and will be brought before the board at a later date.*
10. Chief Nursing Officer's Report:
 - *Chief Nursing Officer, Tiana Wells, presented the CNO's report.*
 - *Scaling down on the vaccine clinics.*
 - *Currently helping people get connected with other hospitals for any vaccine needs that we cannot meet.*
11. Board to consider and/or take action on entering into executive (closed) session pursuant To Texas Administrative Code Section 551.024-Personnel Matters.
 - *Entered into closed session at 6:01pm.*
 - *Came out of closed session at 6:40pm.*
12. Board to consider and/or take action related to executive (closed) session:
 - *None.*
13. Set date/time for next meeting:
 - *The next meeting was set for April 21st at 5:30pm.*
14. Adjourn:
 - *Cheryl Roberts made the motion to adjourn at 6:43pm. The motion was seconded by Paul Prewozniak and carried unanimously.*

Linda Dusek
Linda Dusek, Board Secretary

4-21-2021
Date



Rankin County Hospital District Board of Trustees
Board Meeting Minutes
April 21st, 2021

1. Call the meeting to order:

- *Board President, Tracy Clanton, called the meeting to order at 5:31pm.*

2. Board member roll call:

- *RCHD Board Members present: Tracy Clanton, Paul Prewozniak, Cheryl Roberts, Linda Dusek, and Hal Hutchens.*

3. Prayer:

- *Prayer led by Jim Horton, CEO.*

4. Approval of previous minutes:

- *Cheryl Roberts made the motion to approve the minutes from the previous board meeting with the changes from closed session. The motion was seconded by Paul Prewozniak and carried unanimously.*

5. Public Comments:

- *No public comments.*

6. Medical Staff Report:

- *Dr. Chris Hall presented the medical staff report.*
- *Don Hillman will be covering a few weekends here and there for the providers.*
- *ER, Swingbed, and Clinic busy.*

7. Approval of Accounts Payable:

- *The Accounts Payable Report was reviewed in a prior finance committee meeting. Cheryl Roberts made the motion to approve accounts payable. The motion was seconded by Paul Prewozniak and carried unanimously.*

8. Board to consider/and or take action on Financial Reports:

- *Traci Anderson, CFO, presented the financial reports.*
- *Gross patient revenues were \$407,929 for the month.*
- *Net patient revenue was \$706,293 for the month.*
- *Operating expenses were \$115,818 unfavorable to budget for the month due to three payroll periods.*
- *Net income \$2,839,752 ahead of budget for the year.*
- *Total cash on hand \$22,164,300.*
- *Cheryl Roberts made the motion to approve the financial reports. The motion was seconded by Linda Dusek and carried unanimously.*



9. Board to consider and/or take action on granting privileges to Don Hillman, PA-C.
 - *Cheryl Roberts made the motion to grant privileges to Don Hillman, PA-C. The motion was seconded by Paul Prewozniak and carried unanimously.*
10. Board to consider and/or take action on Prosperity Depository Agreement.
 - *Paul Prewozniak made the motion to approve the Prosperity Depository Agreement. The motion was seconded by Hal Hutchens and carried unanimously.*
11. Board to consider and/or take action on purchase of two new EKG machines (falls in nursing budget.)
 - *Cheryl Roberts made the motion to purchase three new EKG machines. The motion was seconded Paul Prewozniak and carried unanimously.*
12. Board to consider and/or take action on adding a full-time Physical Therapist Assistant:
 - *Cheryl Roberts made the motion to approve the hire of a full-time PT Assistant. The motion was seconded Hal Hutchens and carried unanimously.*
13. Board to consider and/or take action on outdoor workout area at the wellness center:
 - *Bree Lance will request bids on construction of an enclosed workout area with roll-up doors.*
14. Chief Nursing Officer's Report:
 - *Chief Nursing Officer, Tiana Wells, presented the CNO's report.*
 - *Rural Health Clinic Survey went well.*
 - *New swingbed patient expected in the coming weeks.*
 - *Will be scaling back vaccine administration since demand has dropped significantly.*
15. CEO's Report:
 - *Jim Horton presented the CEO's report.*
 - *Nurse call system is outdated. In the process of looking into a new system.*
 - *UC Tool (115 Waiver) was voted to be cancelled. Jim will continue to monitor the situation.*
16. Board to consider and/or take action on entering into executive (closed) session pursuant To Texas Administrative Code Section 551.024-Personnel Matters.
 - *Entered into closed session at 6:28pm.*
 - *Came out of closed session at 6:50pm.*
17. Board to consider and/or take action related to executive (closed) session:
 - *None.*



18. Set date/time for next meeting:

- *The next meeting was set for May 19th, 2021 at 5:30pm.*

14. Adjourn:

- *Cheryl Roberts made the motion to adjourn at 6:52pm. The motion was seconded by Paul Prewozniak and carried unanimously.*

Linda Dusek
Linda Dusek, Board Secretary

5-19-2021
Date



Rankin County Hospital District Board of Trustees
Board Meeting Minutes
May 19th, 2021

1. Call the meeting to order:

- Board President, Tracy Clanton, called the meeting to order at 5:31pm.

2. Board member roll call:

- RCHD Board Members present: Tracy Clanton, Paul Prewozniak, Linda Dusek, and Hal Hutchens.

3. Prayer:

- Prayer led by Jim Horton, CEO.

4. Approval of previous minutes:

- Paul Prewozniak made the motion to approve the minutes from the previous board meeting with the changes from closed session. The motion was seconded by Hal Hutchens and carried unanimously.

5. Public Comments:

- No public comments.

6. Medical Staff Report:

- Dr. Chris Hall presented the medical staff report.
- Don Hillman doing orientation to begin picking up some weekend shifts.
- Swingbed is very busy and clinic seems to be picking up.

7. Approval of Accounts Payable:

- The Accounts Payable Report was reviewed in a prior finance committee meeting. Linda Dusek made the motion to approve accounts payable. The motion was seconded by Paul Prewozniak and carried unanimously.

8. Board to consider/and or take action on Financial Reports:

- Traci Anderson, CFO, presented the financial reports.
- Gross patient revenues were \$411,198 for the month.
- District is \$733,580 ahead of budget for the year.
- Net patient revenue \$2,271,365 favorable to budget for the year.
- Operating expenses \$66,985 favorable to budget for the month.
- Net income is \$3,322,095 ahead of budget for the year.
- Cash on hand increased by \$7,797,282 compared to last year.
- An additional \$2,500,000 principal payment was made to the bond obligation in May.
- Linda Dusek made the motion to approve the financial reports. The motion was seconded by Hal Hutchens and carried unanimously.



9. Board to consider and/or take action on assignment of tax abatement from Appaloosa Run Renewable Energy Project to Appaloosa Run Wind, LLC:
 - *Linda Dusek made the motion to assign the tax abatement to Appaloosa Run Wind, LLC. The motion was seconded by Hal Hutchens and carried unanimously.*
10. Board to consider and/or take action on Leone Rehab Resources agreement:
 - *Item was tabled.*
 - *Motion made by Tracy Clanton and seconded by Paul Prewozniak.*
11. Board to consider and/or take action on purchase of ice machine for dietary:
 - *Item was tabled.*
 - *Motion made by Tracy Clanton and seconded by Paul Prewozniak.*
12. Board to consider and/or take action on new dish washer and booster water heater for dietary:
 - *Item was tabled.*
 - *Motion made by Tracy Clanton and seconded by Paul Prewozniak.*
13. Board to consider and/or take action on volunteer chaplaincy program:
 - *Information on program was presented with no action taken.*
14. Board to consider and/or take action on outdoor workout facility:
 - *Same company that is building city hall will be building the outdoor facility.*
 - *Paul Prewozniak made the motion to approve the construction of the outdoor workout facility, not to exceed the quoted amount of 50K. The motion was seconded by Hal Hutchens and carried unanimously.*
15. Board to consider and/or take action on purchase of house located at 1215 Spur 576:
 - *Item was tabled.*
 - *Motion made by Tracy Clanton and seconded by Linda Dusek.*
16. Chief Nursing Officer's Report:
 - *Chief Nursing Officer, Tiana Wells, presented the CNO's report.*
 - *Partnering with RISD to provide training opportunities for student who have earned their CNA license.*
17. CEO Report- General Update:
 - *Implementing changes to mask policy.*
 - *Plumbing issues at the green house. Plumber currently investigating to determine the source of problems.*



18. Board to consider and/or take action on entering into executive (closed) session pursuant To Texas Administrative Code Section 551.024-Personnel Matters.
 - *Entered into closed session at 6:35pm.*
 - *Came out of closed session at 6:46pm.*
19. Board to consider and/or take action related to executive (closed) session:
 - *None.*
20. Set date/time for next meeting:
 - *The next meeting was set for June 30th at 5:30pm.*
21. Adjourn:
 - *Tracy Clanton made the motion to adjourn at 6:48pm. The motion was seconded by Paul Prewozniak and carried unanimously.*

Linda Dusek
Linda Dusek, Board Secretary

6-29-2021
Date



Rankin County Hospital District Board of Trustees
Board Meeting Minutes
June 29th, 2021

1. Call the meeting to order:

- *Board President, Tracy Clanton, called the meeting to order at 5:30pm.*

2. Board member roll call:

- *RCHD Board Members present: Tracy Clanton, Paul Prewozniak, Linda Dusek, and Cheryl Roberts.*

3. Prayer:

- *Prayer led by Jim Horton, CEO.*

4. Approval of previous minutes:

- *Paul Prewozniak made the motion to approve the minutes from the previous board meeting. The motion was seconded by Cheryl Roberts and carried unanimously.*

5. Public Comments:

- *No public comments.*

6. Medical Staff Report:

- *Dr. Chris Hall presented the medical staff report.*
- *Clinic visits and swingbed numbers are steadily increasing.*
- *No concerns or issues.*

7. Approval of Accounts Payable:

- *The Accounts Payable Report was reviewed in a prior finance committee meeting. Linda Dusek made the motion to approve accounts payable. The motion was seconded by Cheryl Roberts and carried unanimously.*

8. Board to consider/and or take action on Financial Reports:

- *Traci Anderson, CFO, presented the financial reports.*
- *Gross patient revenues were \$453,239 for the month.*
- *District is \$822,958 ahead of budget for the year.*
- *Net patient revenue \$2,468,901 favorable to budget for the year.*
- *Operating expenses \$69,571 unfavorable to budget for the month.*
- *Net income is \$3,556,067 ahead of budget for the year.*
- *Cash on hand increased by \$1,317,640 compared to last year.*
- *An additional \$2,500,000 principal payment was made to the bond obligation in May.*
- *Cheryl Roberts made the motion to approve the financial reports. The motion was seconded by Linda Dusek and carried unanimously.*

9. Board to consider and/or take action on 2019-2020 Financial Audit performed by Durbin and Co.:

- *Linda Dusek made the motion to approve the 2019-2020 audit report. The motion was seconded by Paul Prewozniak and carried unanimously.*

10. Board to consider and/or take action on Appaloosa Run Wind, LLC tax abatement agreement:

- *Name change.*
- *Adjusted timeline back one year.*
- *Increased payment to RCHD by \$20,000 due to amendment.*
- *Paul Prewozniak made the motion to approve the tax abatement agreement with Appaloosa Run Wind, LLC. The motion was seconded by Linda Dusek and carried unanimously.*

11. Board to consider and/or take action on tuition assistance agreement with Terry Woods for paramedic school:

- *Cheryl Roberts made the motion to approve the tuition assistance agreement with Terry Woods for paramedic school. The motion was seconded by Paul Prewozniak and carried unanimously.*

12. Board to consider and/or take action on EMS staff housing bathroom repair and other necessary repairs:

- *Paul Prewozniak made the motion to approve EMS bathroom and other necessary repairs. The motion was seconded by Cheryl Roberts and carried unanimously.*

13. Board to consider and/or take action on the approval of the Cardiac Rehab Policy and procedure manual:

- *Cheryl Roberts made the motion to approve the Cardiac Rehab Policy and Procedure Manual. The motion was seconded by Paul Prewozniak and carried unanimously.*

15. Chief Nursing Officer's Report:

- *Chief Nursing Officer, Tiana Wells, presented the CNO's report.*
- *No staffing issues.*
- *CNAs from RISD have been helping with swingbed patients.*

16. CEO Report- General Update:

- *Still enforcing previous mask policy.*
- *McCamey can no longer provide their own 911 service. Working with McCamey ESD to help them find a potential solution.*

17. Board to consider and/or take action on entering into executive (closed) session pursuant To Texas Administrative Code Section 551.024-Personnel Matters.

- *None.*

18. Board to consider and/or take action related to executive (closed) session:

- *None.*

19. Set date/time for next meeting:

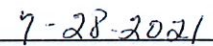
- *The next meeting was set for July 28th at 5:30pm.*

20. Adjourn:

- *Cheryl Roberts made the motion to adjourn at 7:32pm. The motion was seconded by Paul Prewozniak and carried unanimously.*



Linda Dusek, Board Secretary



Date



Rankin County Hospital District Board of Trustees
Board Meeting Minutes
July 28th, 2021

1. Call the meeting to order:

- *Board President, Tracy Clanton, called the meeting to order at 5:34pm.*

2. Board member roll call:

- *RCHD Board Members present: Tracy Clanton, Paul Prewozniak, Linda Dusek, Hal Hutchens and Cheryl Roberts.*

3. Prayer:

- *Prayer led by Jim Horton, CEO.*

4. Approval of previous minutes:

- *Paul Prewozniak made the motion to approve the minutes from the previous board meeting. The motion was seconded by Hal Hutchens and carried unanimously.*

5. Public Comments:

- *No public comments.*

6. Medical Staff Report:

- *No medical report.*

7. Approval of Accounts Payable:

- *The Accounts Payable Report was reviewed in a prior finance committee meeting. Linda Dusek made the motion to approve accounts payable. The motion was seconded by Cheryl Roberts and carried unanimously.*

8. Board to consider/and or take action on Financial Reports:

- *Traci Anderson, CFO, presented the financial reports.*
- *Gross patient revenues were \$540,406 for the month.*
- *\$999,503 ahead of budget on the year.*
- *Non-operating revenue were unfavorable to budget by \$451,003 due to an audit adjustment moving a portion of the COVID stimulus money back to the prior year.*
- *Cash on hand increased by \$1,229,521 compared to prior year.*
- *District's fund balance increased by \$8,123,465 compared to prior year.*
- *Swing bed days up 156%*
- *Over 200 PT visits, up 124%*
- *Tax roll rate will go up .3 cents, projecting an additional 1.5 million in revenue.*
- *Hal Hutchens made the motion to approve the financial report. The motion was seconded by Paul Prewozniak and carried unanimously.*



9. Board to consider and/or take action on 2021-2022 Annual Budget:
- *The budget will be presented in the August board meeting.*
10. Board to consider and/or take action on the Rankin State Bank Depository Agreement:
- *Cheryl Roberts made the motion to approve the Rankin State Bank Depository Agreement. The motion was seconded by Hal Hutchens and carried unanimously.*
11. Chief Nursing Officer's Report:
- *Chief Nursing Officer, Tiana Wells, presented the CNO's report.*
 - *Still waiting on install date for new call system.*
 - *Rural hospital CNO certification training.*
 - *Nursing staff will be receiving quality improvement training from Odessa College.*
 - *Cheryl Roberts noted the quality care she has received from the nursing staff.*
12. CEO Report- General Update:
- *Jim Horton, CEO, presented the general update.*
 - *Still enforcing mask policy.*
 - *Read letter from patient's family thanking staff for such great care.*
13. Board to consider and/or take action on entering into executive (closed) session pursuant To Texas Administrative Code Section 551.024-Personnel Matters.
- *None.*
14. Board to consider and/or take action related to executive (closed) session:
- *None.*
15. Set date/time for next meeting:
- *The next meeting was set for August 25th at 5:30pm, beginning with special public meeting, followed by regular board meeting.*
20. Adjourn:
- *Cheryl Roberts made the motion to adjourn at 6:08pm. The motion was seconded by Paul Prewozniak and carried unanimously.*


Linda Dusek, Board Secretary

8-25-2021
Date



Rankin County Hospital District Board of Trustees
Board Meeting Minutes
August 25th, 2021

1. Call the meeting to order:

- Board President, Tracy Clanton, called the meeting to order at 5:30pm.

2. Board member roll call:

- RCHD Board Members present: Tracy Clanton, Paul Prewozniak, Linda Dusek, Hal Hutchens and Cheryl Roberts.

3. Prayer:

- Prayer led by Jim Horton, CEO.

4. Approval of previous minutes:

- Paul Prewozniak made the motion to approve the minutes from the previous board meeting. The motion was seconded by Hal Hutchens and carried unanimously.

5. Public Comments:

- No public comments.

6. Medical Staff Report:

- Each Monday a member of the medical staff joins Jim and other community leaders for a zoom meeting to discuss current COVID happenings.
- Having success with Regeneron treatments in newly infected patients.
- Transfers are still very difficult due to influx in COVID patients.

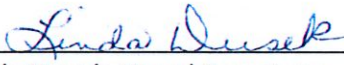
7. Approval of Accounts Payable:

- The Accounts Payable Report was reviewed in a prior finance committee meeting. Cheryl Roberts made the motion to approve accounts payable. The motion was seconded by Linda Dusek and carried unanimously.

8. Board to consider/and or take action on Financial Reports:

- Traci Anderson, CFO, presented the financial reports.
- Gross patient revenue were \$514,755 for the month.
- Gross patient revenue is \$1,150,396 ahead of budget on the year.
- Net patient revenue favorable to budget on the month by \$661,917.
- Operating expenses \$236,201 unfavorable to budget on the month due to payroll accruals and increased supply costs.
- Net income of \$509,137 on the month, and \$5,018,818 on the year.
- Cash on hand increased by \$1,608,626 compared to prior year.
- Linda Dusek made the motion to approve the financial reports. The motion was seconded by Paul Prewozniak and carried unanimously.

9. Board to consider and/or take action on the proposed tax rate for FY 2021-2022:
 - *Cheryl Roberts made the motion to approve the proposed tax rate of 0.205557/100. The motion was seconded by Paul Prewozniak and carried unanimously.*
10. Board to consider and/or take action on the proposed FY 2021-2022 Budget:
 - *The FY 2021-2022 budget was discussed, but no action was taken.*
11. Chief Nursing Officer's Report:
 - *Chief Nursing Officer, Tiana Wells, presented the CNO's report.*
 - *Installation of new call system will begin September 15th.*
 - *Currently holding vaccine clinics on Wednesdays but will set up vaccine times for those that cannot attend on Wednesdays if needed.*
 - *Regeneron working well in newly infected COVID patients.*
12. CEO Report- General Update:
 - *Jim Horton, CEO, presented the general update.*
 - *Staff doing an excellent job in latest COVID surge.*
 - *Working with Michael Ramos to repair the bathroom and plumbing issues in the green house.*
13. Board to consider and/or take action on entering into executive (closed) session pursuant To Texas Administrative Code Section 551.024-Personnel Matters.
 - *Board entered to executive session at 6:43 pm. Board returned from executive session at 6:53 pm.*
14. Board to consider and/or take action related to executive (closed) session:
 - *None.*
15. Set date/time for next meeting:
 - *The next meeting was set for September 22nd at 5:30pm, beginning with special public meeting, followed by regular board meeting.*
20. Adjourn:
 - *Tracy Clanton made the motion to adjourn at 6:54pm. The motion was seconded by Paul Prewozniak and carried unanimously.*


Linda Dusek, Board Secretary

9-22-2021
Date



Rankin County Hospital District Board of Trustees
Board Meeting Minutes
September 22nd, 2021

1. Call the meeting to order:

- *Board President, Tracy Clanton, called the meeting to order at 5:32pm.*

2. Board member roll call:

- *RCHD Board Members present: Tracy Clanton, Paul Prewozniak, Linda Dusek, Hal Hutchens and Cheryl Roberts.*

3. Prayer:

- *Prayer led by Jim Horton, CEO.*

4. Approval of previous minutes:

- *Paul Prewozniak made the motion to approve the minutes from the previous board meeting. The motion was seconded by Cheryl Roberts and carried unanimously.*

5. Public Comments:

- *No public comments.*

6. Medical Staff Report:

- *Very busy in clinic, ER, and in-patient.*
- *452 clinic visits in August compared to 252 in prior year.*
- *Regeneron administration has been very successful.*
- *Beginning to give booster vaccine shots.*

7. Approval of Accounts Payable:

- *The Accounts Payable Report was reviewed in a prior finance committee meeting. Cheryl Roberts made the motion to approve accounts payable. The motion was seconded by Linda Dusek and carried unanimously.*

8. Board to consider/and or take action on Financial Reports:

- *Traci Anderson, CFO, presented the financial reports.*
- *Gross patient revenue were \$611,133 for the month.*
- *The district is \$1,397,668 ahead of budget for the year.*
- *Net patient service revenue favorable to budget for the month by \$676,951.*
- *Operating expenses for August were favorable to budget by \$104,830.*
- *Month ended with a net income of \$1,076,317.*
- *Cash on hand increased by \$2,388,494 compared to prior year.*
- *Fund balance increased by \$8,175,551 compared to prior year.*
- *Hal Hutchens made the motion to approve the financial reports. The motion was seconded by Paul Prewozniak and carried unanimously.*

9. Board to consider and/or take action on the adoption of the tax rate for FY 2021-2022:

- *Cheryl Roberts made the motion to approve the proposed tax rate of 0.205557/100. The motion was seconded by Paul Prewozniak and carried unanimously.*

10. Board to consider and/or take action on the proposed FY 2021-2022 Budget:

- *Linda Dusek made the motion to approve the FY 2021-2022 budget. The motion was seconded by Hal Hutchens and carried unanimously.*

11. Board to consider and/or take action on the approval of all department policy/procedure manuals:

- *Paul Prewozniak made the motion to approve all department policy and procedure manuals. The motion was seconded by Cheryl Roberts and carried unanimously.*

12. Board to consider and/or take action on the re-appointment of providers:

- *Cheryl Roberts made the motion to approve the re-appointment of the providers. The motion was seconded by Linda Dusek and carried unanimously.*

13. Board to consider and/or take action on the approval of provider delineation of privileges:

- *Cheryl Roberts made the motion to approve provider delineation of privileges. The motion was seconded by Linda Dusek and carried unanimously.*

14. Board to consider and/or take action on the approval of the Upton County Appraisal District contract:

- *Paul Prewozniak made the motion to approve the contract with the Upton County Appraisal District. The motion was seconded by Linda Dusek and carried unanimously.*

15. Chief Nursing Officer's Report:

- *Chief Nursing Officer, Tiana Wells, presented the CNO's report.*
- *Installation on new call system currently in progress.*
- *RN, David Bernard, coming on full-time on October 1st.*

16. CEO Report- General Update:

- *Jim Horton, CEO, presented the general update.*
- *Staff doing well with giving booster vaccines and administering Regeneron.*

17. Board to consider and/or take action on entering into executive (closed) session pursuant To Texas Administrative Code Section 551.024-Personnel Matters.

- *None.*



18. Board to consider and/or take action related to executive (closed) session:

- *None.*

19. Set date/time for next meeting:

- *The next meeting was set for October 27th at 5:30pm.*

20. Adjourn:

- *Cheryl Roberts made the motion to adjourn at 6:09pm. The motion was seconded by Paul Prewozniak and carried unanimously.*

Linda Dusek
Linda Dusek, Board Secretary

10/27/2021
Date



Rankin County Hospital District Board of Trustees
Board Meeting Minutes
October 27th, 2021

1. Call the meeting to order:

- *Board President, Tracy Clanton, called the meeting to order at 5:33pm.*

2. Board member roll call:

- *RCHD Board Members present: Tracy Clanton, Paul Prewozniak, Linda Dusek, Hal Hutchens and Cheryl Roberts.*

3. Prayer:

- *Prayer led by Jim Horton, CEO.*

4. Approval of previous minutes:

- *Hal Hutchens made the motion to approve the minutes from the previous board meeting. The motion was seconded by Cheryl Roberts and carried unanimously.*

5. Public Comments:

- *No public comments.*

6. Medical Staff Report:

- *Dr. Hall presented the medical staff report.*
- *Still very busy in clinic and in ER.*
- *Starting to see a decline in COVID cases.*

7. Approval of Accounts Payable:

- *The Accounts Payable Report was reviewed in a prior finance committee meeting. Cheryl Roberts made the motion to approve accounts payable. The motion was seconded by Linda Dusek and carried unanimously.*

8. Board to consider/and or take action on Financial Reports:

- *Traci Anderson, CFO, presented the financial reports.*
- *Gross patient revenue was \$739,512 for the month.*
- *The district is 1,773,318 ahead of budget for the year.*
- *\$6,139,654 in gross revenue for the year.*
- *Operating expenses unfavorable to budget for the month by \$77,679.*
- *Due to an extra bond principal payment, bond interest \$101,438 under budget for the year.*
- *Cash increased by \$3,240,815 as compared to prior year.*
- *Fund balance increased by \$7,338,642 as compared to prior year leaving a current fund balance of \$23,286,337.*



9. Board to consider and/or take action on Board Resolution to apply for Texas SmartBuy Membership Program:
- *Linda Dusek made the motion to apply for the Texas SmartBuy Membership Program. The motion was seconded by Paul Prewozniak and carried unanimously.*
10. Board to consider and/or take action on the purchase of a recumbent cross-trainer for cardiac rehab:
- *Cheryl Roberts made the motion to approve the purchase of a recumbent cross-trainer for cardiac rehab. The motion was seconded by Hal Hutchens and carried unanimously.*
11. Chief Nursing Officer's Report:
- *Chief Nursing Officer, Tiana Wells, presented the CNO's report.*
 - *Call-light installation is going smoothly.*
 - *Currently holding flu and vaccine clinics.*
 - *Day-shift CNA working out well.*
12. CEO Report- General Update:
- *Jim Horton, CEO, presented the general update.*
 - *RGHD is now compliant with meaningful use and quality improvement. Tiana will be including us in a new program that will build off of our meaningful use compliance.*
13. Board to consider and/or take action on entering into executive (closed) session pursuant To Texas Administrative Code Section 551.024-Personnel Matters.
- *None.*
14. Board to consider and/or take action related to executive (closed) session:
- *None.*
15. Set date/time for next meeting:
- *The next meeting was set for November 17th at 12:30pm.*
20. Adjourn:
- *Tracy Clanton made the motion to adjourn at 6:13pm. The motion was seconded by Hal Hutchens and carried unanimously.*


Linda Dusek, Board Secretary

11-17-2021
Date



Rankin County Hospital District Board of Trustees
Board Meeting Minutes
November 17th, 2021

1. Call the meeting to order:

- *Board President, Tracy Clanton, called the meeting to order at 12:50pm.*

2. Board member roll call:

- *RCHD Board Members present: Tracy Clanton, Paul Prewozniak, and Linda Dusek.*

3. Prayer:

- *Prayer led by Tracy Clanton.*

4. Approval of previous minutes:

- *Paul Prewozniak made the motion to approve the minutes from the previous board meeting with the changes from closed session. The motion was seconded by Linda Dusek and carried unanimously.*

5. Public Comments:

- *No public comments.*

6. Medical Staff Report:

- *Dr. Chris Hall was out for surgery.*
- *Nothing to report.*

7. Approval of Accounts Payable:

- *The Accounts Payable Report was reviewed in a prior finance committee meeting. Linda Dusek made the motion to approve accounts payable. The motion was seconded by Paul Prewozniak and carried unanimously.*

8. Board to consider/and or take action on Financial Reports:

- *Traci Anderson, CFO, presented the financial reports.*
- *Gross patient revenues were \$504,735 for the month.*
- *Net patient revenue was favorable to budget for the month by \$1,247,958.*
- *Operating expenses were favorable to budget for the month by \$187,004.*
- *Net income \$1,882,010 ahead of budget for the year.*
- *Total cash on hand \$18,748,966.*
- *Linda Dusek made the motion to approve the financial reports. The motion was seconded by Paul Prewozniak and carried unanimously.*

9. Board to consider and/or take action on Engagement Letter with Durbin & Associates for annual audit and cost report.

- *Paul Prewozniak made the motion to approve the Engagement Letter with Durbin and Associates. The motion was seconded by Linda Dusek and carried unanimously.*
10. Board to consider and/or take action on 2022 Holiday Schedule.
- *Paul Prewozniak made the motion to approve the 2022 holiday schedule with discussed changes. The motion was seconded by Linda Dusek and carried unanimously.*
11. Board to consider and/or take action on COVID-19 Vaccine policy.
- *Discussed policy with Craig Carter, but no action taken.*
12. Board to consider and/or take action on emergency purchase of blood bank refrigerator.
- *Paul Prewozniak made the motion to approve the purchase of a blood bank refrigerator. The motion was seconded by Linda Dusek and carried unanimously.*
13. Chief Nursing Officer's Report:
- *Chief Nursing Officer, Tiana Wells, presented the CNO's report.*
 - *All nurses vaccinated.*
 - *Call light system install going smoothly.*
14. CEO's Report:
- *None.*
15. Board to consider and/or take action on entering into executive (closed) session pursuant To Texas Administrative Code Section 551.024-Personnel Matters.
- *None.*
16. Board to consider and/or take action related to executive (closed) session:
- *None.*
17. Set date/time for next meeting:
- *The next meeting was set for December 15th, 2021 at 5:30pm.*
18. Adjourn:
- *Tracy Clanton made the motion to adjourn at 1:42pm. The motion was seconded by Paul Prewozniak and carried unanimously.*


Linda Dusek, Board Secretary

12/15/2021
Date

**Rankin County Hospital District Board of Trustees
Board Meeting Minutes
December 15th, 2021**

1. Call the meeting to order:

- *Board President, Tracy Clanton, called the meeting to order at 5:31pm.*

2. Board member roll call:

- *RCHD Board Members present: Tracy Clanton, Paul Prewozniak, Hal Hutchens, Cheryl Roberts, and Linda Dusek.*

3. Prayer:

- *Prayer led by Tracy Clanton.*

4. Approval of previous minutes:

- *Hal Hutchens made the motion to approve the minutes from the previous board meeting with the changes from closed session. The motion was seconded by Paul Prewozniak and carried unanimously.*

5. Public Comments:

- *No public comments.*

6. Medical Staff Report:

- *Dr. Chris Hall was out recovering from surgery.*
- *Nothing new to report. Everything running smoothly.*

7. Approval of Accounts Payable:

- *The Accounts Payable Report was reviewed in a prior finance committee meeting. Cheryl Roberts made the motion to approve accounts payable. The motion was seconded by Linda Dusek and carried unanimously.*

8. Board to consider/and or take action on Financial Reports:

- *Jim Horton, CEO, presented the financial reports.*
- *Gross patient revenues were \$453,211 for the month.*
- *Net patient revenue was favorable to budget for the year by \$1,257,729.*
- *Operating expenses were favorable to budget for the month by \$156,003.*
- *Net income \$1,786,625 ahead of budget for the year.*
- *Total cash on hand \$18,253,431.*
- *Paul Prewozniak made the motion to approve the financial reports. The motion was seconded by Linda Dusek and carried unanimously.*

9. Board to consider and/or take action on approval of the 2021 tax roll.
 - *Cheryl Roberts made the motion to approve the 2021 tax roll. The motion was seconded by Hal Hutchens and carried unanimously.*
10. Board to consider and/or take action on purchase of Butterfly hand-held ultrasound devices.
 - *Cheryl Roberts made the motion to approve the purchase of the Butterfly ultrasound devices. The motion was seconded by Paul Prewozniak and carried unanimously.*
11. Board to consider and/or take action on approval of UBEO proposal that includes HR document storage and management component.
 - *Hal Hutchens made the motion to approve the UBEO proposal. The motion was seconded by Paul Prewozniak and carried unanimously.*
12. Chief Nursing Officer's Report:
 - *Chief Nursing Officer, Tiana Wells, presented the CNO's report.*
 - *Discussed patient portal.*
 - *Still working to resolve call system issues.*
 - *Discussed the possibility of new beds in the future.*
13. CEO's Report:
 - *Jim Horton discussed lifting the vaccine mandate currently in place.*
14. Board to consider and/or take action on entering into executive (closed) session pursuant To Texas Administrative Code Section 551.024-Personnel Matters.
 - *None.*
15. Board to consider and/or take action related to executive (closed) session:
 - *None.*
16. Set date/time for next meeting:
 - *The next meeting was set for January 26th, 2022 at 5:30pm.*
17. Adjourn:
 - *Paul Prewozniak made the motion to adjourn at 6:15pm. The motion was seconded by Linda Dusek and carried unanimously.*


Linda Dusek, Board Secretary

1-26-2022
Date